



Settle and Malhamdale Primary Federation



Key Worker and Vulnerable Children – School Lockdown Priority Matrix

Following the government's announcement of the closure of schools from January 2021, the Settle and Malhamdale Federation will be offering on-site places to the children of Key Workers and vulnerable children as determined by a Priority Matrix.

In the first instance, we will consider places to those previously identified in March 2020. Once the circumstances for these children have been considered, we will offer additional places according to our Priority Matrix below. Places will allow children to attend school from 9.00am to 3.30pm. A hot school dinner service will be provided. There will also be access to breakfast and after school club provision, offered at the normal standard rate. All learning in school will follow the teacher remote plans and additional pastoral support will be provided to meet personal needs as appropriate.

Please note:

- As teachers are now running online learning and we wish to maintain what we risk assess as a 'safe environment for pupils and staff we will be limiting numbers according to staff availability and health and safety considerations.
- These places are intended for families **who have no other adults at home to look after the children** and who themselves are immediately required in the national response to tackling the virus. Regardless of your critical worker status, with the exception only of Priority One cases, if there is an adult at home then you will not be offered a place. In terms of vulnerable children this does not apply. If the school believes that a child is vulnerable and requires a place and it is appropriate to accommodate them, then the decision to offer a place will be made irrespective of the parents work situation.
- We will only offer full time places to those who are considered **Priority One or Priority Two** cases. We will not offer full time places to families in other categories unless there are compelling special circumstances. This approach will allow us to help as many families as possible and allow us to keep the numbers of children using the service to a level that is workable, safe and fair.
- We reserve the right to request additional information direct from your workplace to confirm that you are needed on site, including shift patterns etc. and may ask you for further contact details
- The Executive Headteacher Mr Wright will initially be the sole determiner of Key Worker places and he will compare the evidence provided by parents against our transparent priority list.

- Key workers will be able to lodge an appeal if their place is withdrawn or they feel that there are special circumstances that need to be taken into account to allow them a higher priority setting.
- In consideration of places for vulnerable pupils, Mr Wright, with support as necessary from the Senior Leadership Team, will make an assessment based on the information the school has relating to pupil vulnerability and will interpret National and Local Authority guidance accordingly (including guidance as outlined in the Health and Safety at Work Act 1974). Once a place has been approved by Mr Wright, for a vulnerable pupil, it cannot be withdrawn or reduced without permission from the Designated Safeguarding Lead and/or the Headteacher. If a parent believes that their child should be listed as vulnerable and accessing the Lockdown service then they must notify Mr Wright directly in writing and complete an application form, explaining the reasons why they should be in school. If their application is unsuccessful then they may appeal to governors and request an appeal template from the school office.
- If it transpires that evidence provided by parents is false then a place will be automatically withdrawn by the Executive Headteacher.
- Please note: the safest place for children to be is at home during this time. Mixing with other children will heighten the risk of infection and contribute to the spread of the pandemic across our local community. Mixing with others and coming into school should be avoided unless there are NO OTHER OPTIONS.

The Federation will allocate places according to the following priorities:

PRIORITY AND RATIONALE FOR PRIORITISATION	DESCRIPTOR
<p>PRIORITY ONE – FRONTLINE HEALTH AND SOCIAL CARE WORKERS; ALONG WITH STAFF WORKING AS FIRST RESPONDERS OR RESIDENTIAL INSTITUTIONS. THOSE IN ESSENTIAL ROLES WHERE SERVICE RESILIENCE IS AT RISK.</p> <p>THESE FAMILIES WILL BE ALLOCATED A PLACE FIRST AND THESE CHILDREN WILL HAVE THE OPPORTUNITY TO ACCESS UP TO FULL TIME PROVISION AS THEIR ROLES AND SHIFT PATTERNS REQUIRE.</p>	<ul style="list-style-type: none"> • NHS FRONTLINE CLINICAL STAFF OR ADMINISTRATORS (EG NHS 911 ETC.) WORKING DIRECTLY WITH CORONAVIRUS PATIENTS • FIRST RESPONDERS (IE PARAMEDICS OR THOSE WHO SUPPORT THEM) POLICE OFFICERS AND SOME CIVILIAN POLICE STAFF (EG DISPATCHERS) • FIREFIGHTERS • THOSE IN NHS SUPPORT SERVICES NEEDED TO KEEP HOSPITALS AND CLINICS RUNNING – EG HOSPITAL PORTERS, FULL TIME HOSPITAL CLEANERS ETC. (PLEASE MAKE THIS INFORMATION CLEAR WHEN YOU COMPLETE AN APPLICATION FORM) • SCHOOL STAFF WHO ARE ATTENDING ON SITE PROVISION AT THEIR OWN SCHOOLS OR WHO ARE DELIVERING REMOTE LEARNING FROM HOME TO STUDENTS – EG LOOKING AFTER THE CHILDREN OF CRITICAL WORKERS THEMSELVES • OPERATIONAL STAFF WORKING IN PRISONS

	<ul style="list-style-type: none"> • ARMED SERVICE PERSONNEL AND DEFENCE STAFF WHO FALL WITHIN THE MOD'S VERY HIGHEST PRIORITY CAEGORY FOR TESTING
<p>PRIORITY TWO – WILL BE ALLOCATED A PLACE WHEN ALL PLACES ARE NOT USED BY PRIORITY ONE PARENTS (EFFECTIVELY FIRST WAITING LIST)</p> <p>THESE CHILDREN WILL HAVE THE OPPORTUNITY TO ACCESS PART TIME PROVISION AS STANDARD AND FULL TIME CARE DEPENDING ON THEIR PARENTS ROLE/SHIFT/ROTA PATTERN.</p>	<ul style="list-style-type: none"> • NHS STAFF AND INDEPENDENT CONTRACTORS WORKING FOR THE NHS INCLUDING PHARMACY AND EMERGENCY DENTAL CARE • OTHER FRONTLINE NHS WORKERS (EG MIDWIVES, PATHOLOGISTS, CT SCAN OPERATORS, RADIOGRAPHERS) • ALL SOCIAL CARE AND SOCIAL WORK STAFF WORKING WITH VULNERABLE PEOPLE WITHIN THE SOCIAL CARE SYSTEM, INCLUDING CARE HOMES, CARE AT HOME AND CHILDREN'S SERVICES (INCLUDING RESIDENTIAL AND SECURE CARE FOR CHILDREN) AND SOCIAL CARE PERSONAL ASSISTANTS • ALL OTHER CARERS WORKING WITH LOOKED AFTER CHILDREN • THOSE MEDICAL STAFF INVOLVED IN VACCINATION • LOCAL AUTHORITY STAFF WORKING IN KEY EMERGENCY PLANNING ROLES SUCH AS PUBLIC SAFETY, SECURITY OR LAW AND ORDER • THOSE IN OTHER NHS /PRIVATE CARE ROLES WHO WILL NOT BE CALLED UPON TO ASSIST IN CORONAVIRUS CASES EG CARE HOME STAFF, RESEARCHERS, PRIVATE PHARMACISTS, OT, NHS ADMINISTRATORS, OTHER MEDICAL SPECIALITIES ETC.) • THOSE WORKING IN CARE HOMES OR IN MEALS ON WHEELS OR COMMUNITY POLICE OFFICERS • ESSENTIAL ENVIRONMENTAL PROTECTION • ESSENTIAL ANIMAL HEALTH AND WELFARE • THOSE RESPONSIBLE FOR THE MANAGEMENT OF THE DECEASED • STAFF WORKING FOR THIRD SECTOR ORGANISATIONS SUPPORTING PEOPLE AND CHILDREN WHO ARE VULNERABLE
<p>PRIORITY THREE – KEYWORKERS WHO MAY BE NEEDED IF/WHEN THE CRISIS ESCALATES (EFFECTIVELY SECOND WAITING LIST)</p> <p>THESE CHILDREN WILL BE OFFERED PART TIME PROVISION AS AVAILABLE</p>	<ul style="list-style-type: none"> • THOSE INVOLVED WITHIN THE SUPPLY CHAIN FOR SUPERMARKETS AND PHARMACIES (IE SUPERMARKET DELIVERY DRIVERS AND THOSE SUPPORTING LOGISITCS ROLES SUCH AS FARMING) *Note - Full time provision <i>may</i> be available to these workers and consideration for Priority Two status depending on the nature of their role within the organisation or the circumstances faced

	<p>by the organisation in its effort to meet the challenge of tackling Covid-19 (this must be clearly outlined in the application)</p> <ul style="list-style-type: none"> • THOSE WORKING IN KEY TRANSPORT ROLES (TRAIN DRIVERS, BUS DRIVERS) • SCHOOL SUPPORT STAFF WORKING FROM HOME (EG ADMINISTRATORS) • THOSE WITH ESSENTIAL ROLES IN THE ENERGY AND WATER SUPPLY INDUSTRY – DELIVERY OR MAINTENANCE, • THOSE INVOLVED IN ICT OR TELECOMS WORKERS WORKING IN CRITICAL ROLES (PLEASE EXPLAIN IN APPLICATION) • THOSE WITH ESSENTIAL ROLES IN THE CHEMICALS SUPPLY CHAIN • THOSE INVOLVED IN FUEL OR GAS DELIVERIES OR IN THEIR MAINTENANCE • COURT AND CROWN OFFICE STAFF • CIVIL SERVANTS WORKING ON CENTRAL RESPONSE TO COVID-19
<p>PRIORITY FOUR – STAFF INVOLVED IN DELIVERING OTHER ESSENTIAL SERVICES</p> <p>ONLY ABLE TO OFFER A PLACE IF THERE ARE SPACES LEFT ONCE OTHER PRIORITY GROUPS HAVE BEEN ACCOMODATED</p> <p style="text-align: center;">THESE CHILDREN WILL BE OFFERED PART TIME PROVISION AS AVAILABLE</p>	<ul style="list-style-type: none"> • THOSE INVOLVED IN NECESSARY GOVERNMENT PROCESSES SUCH AS THE PAYMENT OF BENEFITS • PROBATION SERVICE STAFF • TRANSPORT AND ASSOCIATED STAFF IN SUPPORT ROLES FOR TRANSPORT SERVICES • NHS MEDICAL STUDENTS • THOSE WORKING IN POSTAL SERVICES AND DELIVERY • THOSE WORKING IN WASTE DISPOSAL SECTORS • SOME KEY FINANCIAL SERVICES (WITH SUPPORTING LETTER OUTLINING THE IMPORTANCE OF THEIR ROLE) • CONSTRUCTION AND MAINTENANCE OF ESSENTIAL PUBLIC SERVICES • JOURNALISTS AND BROADCASTERS • VOLUNTEERS WHO PROVIDE DIRECT SUPPORT TO VULNERABLE PEOPLE AND COMMUNITIES, AS WELL AS UNPAID CARERS