



Settle Primary School PTFA Financial Activity Report



September 2023	DATE	CHEQUE NUMBER (if applicable)	AMOUNT
Opening Balance (should equal last period closing)			£

Income			
Total Income:			£

Expenses			
Total Expenses:			£

	Less agreed buffer		£
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	BALANCE AVAILABLE AT END OF PERIOD:		£
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All Invoices/Claim Forms relating to period attached

Treasurer signature: _____
Date: _____

Chair signature: _____
Date: _____
