

JOB DESCRIPTION FOR SETTLE CE PRIMARY SCHOOL NURSERY TEACHER POSITION

JOB TITLE: Nursery Teacher (0.58 fte) mornings from February 2019(Established Contract)
 GRADE: As per teacher pay and conditions
 RESPONSIBLE TO: The Headteacher and governing body of Settle CE Primary School
 RESPONSIBLE FOR: Foundation Stage Teaching and Learning and supporting the leadership of the Early Years Foundation Stage

* Curriculum Subject Area to be decided following interview process (Key areas identified in our development plan that we are wish to support include ICT /Computing and STEM Learning)

ACCOUNTABILITIES / MAIN RESPONSIBILITIES	
Strategic Management Issues	<ul style="list-style-type: none"> ➤ Take responsibility for the effective teaching and organisation of a class of children as required ➤ To assess and evaluate pupil progress according to the requirements of the Head Teacher and the school ➤ To contribute to the development of the curriculum by taking an active part in staff discussion and planning ➤ To develop a professional relationship with the Foundation Stage Co-ordinator /Reception Teacher and EYFS Team and to offer support and guidance as appropriate ➤ Work in collaboration with other teaching staff to develop shared policies on curriculum, learning and assessment for the Foundation Stage ➤ Make records and reports on the personal and social needs of pupils, collaborating with agencies external to the school where necessary
People Management Issues	<ul style="list-style-type: none"> ➤ To develop friendly and trusting relationships with pupils and staff that will encourage all to take full advantage of the learning opportunities provided and maintain standards of discipline conducive to good work ➤ To seek from pupils the highest standards of behaviour and effort within <i>and</i> outside the classroom
Operational Issues	<ul style="list-style-type: none"> ➤ To develop strong links between school and home by meeting and co-operating with parents in both formal and informal situations and promoting involvement in school activities ➤ Collaborate with other teachers in the school and wider Settle Cluster group to lead and support curriculum development
Professional Development	<ul style="list-style-type: none"> ➤ To undertake personal development by reading and attending relevant courses ➤ To be able to take a lead in delivering INSET training in at least one of the following areas: EYFS, English, Mathematics or Computing/STEM Learning. ➤ Participate in school and personal reviews of methods of teaching and curriculum developments ➤ Participate in arrangements for further personal training and professional development
Other Activities	<ul style="list-style-type: none"> ➤ To utilise to the best advantage all resources ➤ Maintain good order and discipline among pupils and safeguard their health and safety when they are authorised to be on the school premises and when they are engaged in school activities elsewhere ➤ To undertake any such task as the Head Teacher may identify in times of emergency, crisis or need
Equalities	<ul style="list-style-type: none"> ➤ To treat all pupils, staff and visitors with courtesy and respect and with full regard to equal opportunities and in keeping with our Christian ethos.

