



Kirkby-in-Malhamdale United (VA) Primary School  
Kirkby Malham  
Skipton  
North Yorkshire  
BD23 4BY

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Executive Headteacher: Mr Richard Wright

## Job Advertisement

### General Teaching Assistant (SEN) with Midday Supervisor Responsibility

*Fixed Contract for one year starting from January 2024 or earlier if possible*

**Pay Scale: GTA Grade CD-SEN Points 3-6 (£12.54-£13.14ph TBC)**

**MSA Grade AB, rate TBC**

**Total Hours: 30 hours per week**

*Term Time GTA (SEN) Hours: 25 hrs per week*

*Term Time Midday Supervisor Hours: 5 hrs per week*

Kirkby Malham Primary School is seeking a dynamic and dedicated General Teaching Assistant to join our vibrant primary school community. The successful candidate will play a crucial role in supporting teachers and promoting a positive learning environment for our children at Kirkby Malham Primary.

The successful applicant will be required to:

- Assist teachers in delivering lessons, providing support to individual pupils or small groups as needed.
- Prepare and organise teaching materials, ensuring that resources are readily available for activities. Foster a positive and inclusive learning environment, promoting pupil participation and engagement. Assist in the management of student behaviour, implementing school policies and strategies to ensure a safe and respectful atmosphere.
- Support teachers in assessing pupil progress through tasks such as marking, recording, and providing feedback.
- Work with students with special educational needs, providing tailored assistance to help them achieve their learning goals.
- Maintain open and effective communication with teachers, parents, and other staff members to ensure a collaborative and supportive learning environment.

Previous experience working in a primary school or health care setting is desirable. The successful candidate will require strong communication and interpersonal skills, patience, flexibility, and a passion for working with children. Enhanced DBS disclosure and mandatory safeguarding checks will be required for appointment to this post. An application pack has been included for download on our Settle and Malhamdale Partnership (Kirkby Malham and Settle Primary) websites. Please forward completed applications to the school marked for the attention of the Executive Headteacher, Mr Richard Wright. Electronic applications should be sent to [admin@kim.n-yorks.sch.uk](mailto:admin@kim.n-yorks.sch.uk)

**Closing Date: 9.00am on Friday 24<sup>th</sup> November 2023**

**Interview Date: Thursday 30th November 2023**

